Kazi Faisal Arefin

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WORK EXPERIENCE

# **Intelligent Machines** January 2002— January 2003

## Sales Specialist

I worked to build a sales apparatus to funnel potential clients into availing our services and enjoying the value we can generate for them. This meant I also had to be involved in product development, providing input from my understanding of customer needs.

# **Symbl** July 2019 — February 2022

## Operations Associate – Project Manager

I was responsible for managing web development and digital-solution projects, working with clients, and meeting their expectations, while ensuring that we had an operational apparatus to be able to serve them. The latter part of the job made especially difficult by the limited resources available to a startup

# **HATIL** June 2021 — March 2022

## Lead Project Coordinator

Was in charge of hiring and managing team members

Responsible for resource management

Responsible for ensuring the project met its target

Responsible for product development

# **The Business Standard** April 2021 — Present

## Contributor

I'm contributing articles to the publications. Doing my bit to ensure TBS offers well-written, researched, interesting and read-worthy articles on its issues.

# EDUCATION BBA in Organisation, Strategy and January 2018 — September 2022

# Leadership

## University of Dhaka

# Intermediate Degree January 2015 — February 2017

## Notre Dame College

# Secondary Degree January 2015 — February 2017

## Ideal School and College

REFERENCES M. Oli Ahad (CEO) – Intelligent Machines

Fahim Murshed (CEO) - Symbl

Shafiqur Rahman (Director) – HATIL

Mubin S. Khan (Sub-Editor) – The Business Standard

\*contact information will be provided upon request.